

**UW SCHOOL OF PHARMACY
ACADEMIC AND CLASSIFIED STAFF AWARDS COMMITTEE**

2009-2010

Dick Peterson (chair)
Barb Beinborn
Tim Gossens
Diane Stojanovich
+Addi Faerber (SAS grad student)
+Student
Laurie Leininger, staff

For 2009-2010, the Academic and Classified Staff Awards Committee is charged to:

1. Meet with the Committee on Academic Staff Issues (CASI) and make recommendations to the Dean about the criteria, process, and timeline for the new awards for academic and classified staff, following donor guidelines that will be provided.
2. Solicit nominations for both the academic and classified staff awards and select recipients by mid-March.
3. Develop and maintain a list of academic and classified staff to monitor for future recognition with an award.
4. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2010 summarizing the year's activities of the Committee and how the activities support the School's mission and strategic priorities. These documents will be posted, as appropriate, on the developing *SOP Committee Activities* webpage to keep the School informed.
5. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year's Committee activities to the faculty at a Fall 2010 Faculty/Staff meeting.

+Student (from Student Senate nominations)