

**UW SCHOOL OF PHARMACY  
PHARM D ADMISSIONS COMMITTEE**

**2009-2010**

**Committee Members**

Mel de Villiers (co-chair)  
Beth Elliott (co-chair)  
\*John Cesar (to 5/2012)  
John Dopp  
Barry Gidal  
\*Lisa Gryttenholm (to 5/2010)  
Connie Kraus  
Dave Kreling  
Glen Kwon  
\*Bill Reay (to 5/2012)  
\*Mary Swandby (to 5/2011)-on leave  
Eva Vivian  
Jeremy Altschaf, staff  
Chris Bischel, staff

**Resource People**

Becky Beebe  
Pam French (for scholarships)  
Tim Gossens (for scholarships)  
Jeanine Mount  
Mike Pitterle  
Henry Young  
Amy Zwaska

For 2009-2010, the PharmD Admissions Committee is charged to:

1. Provide training mechanisms/materials for Committee members and applicant interviewers covering all aspects of candidate evaluation.
2. Identify and approve for admission the most qualified candidates following established criteria. Ensure admission criteria are published and known to all potential applicants and advisors.
3. Monitor, discuss, and make recommendations for revision to the faculty, if warranted, about PharmD admissions policies and procedures to ensure efficiency, effectiveness, and equity. For example, discuss how credit for courses taken in the pre-SOP years is handled, as well as the readmission policy after dismissal for academic or non-academic problems.
4. In conjunction with the Diversity Advisory Board and the Director of Diversity, develop mechanisms for enhancing the pool of qualified applicants, including students of diverse, underrepresented, and disadvantaged backgrounds.
5. Conduct an applicant screening step prior to the interview process.
6. Include more applicant interviewers from diverse backgrounds and experience.
7. In conjunction with the Scholarships Committee, identify specific resources to be set aside as recruitment tools for in-state and out-of-state diverse applicants.
8. The Curriculum Committee will be working on a sub-curriculum to better educate, prepare, and encourage graduates to practice in rural parts of the State. Discuss the need for/appropriateness of setting aside 10 seats at the time of admission for applicants who express a desire to do this, come from rural backgrounds, or other criteria.
9. Provide statistical data, reports, and/or other information as appropriate.

10. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2010 summarizing the year's activities of the Committee and how the activities support the School's mission and strategic priorities. These documents will be posted, as appropriate, on the developing *SOP Committee Activities* webpage to keep the School informed.
11. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year's Committee activities to the faculty at a Fall 2010 Faculty/Staff meeting.

\*Alumni