

**UW SCHOOL OF PHARMACY  
EXPERIENTIAL LEARNING PROGRAM COMMITTEE**

**2009-2010**

**Operations**

Marty Kieser (chair)  
Susie Barnett  
Bob Breslow  
Andrea Duchac  
Beth Elliott  
Casey Gallimore  
Connie Kraus  
Angie Paniangua  
Denise Walbrandt Pigarelli  
Audrey Fish, staff

**Quality Review Council**

Nitish Bangalore (chair)  
Susie Barnett  
\*Brennan Beck  
\*Sara Griesbach  
\*Shawn Hansen  
+Ashley Hollrith (DPH-3)  
Marty Kieser  
+Donimic Porcaro (DPH-4)  
\*Andrew Pulvemacher  
Jason Walker-Crawford (PEB)  
Audrey Fish, staff

**Resource People**

Sarah Kuba  
Jeanine Mount  
Mike Pitterle  
Barry Gidal  
Rhonda Sager-Ebling

For 2009-2010, the Operations Subgroup of the Experiential Learning Program Committee is charged to:

1. Continue to monitor all aspects of operations of the IPPE and APPE network.
2. In conjunction with the Curriculum Committee, finalize and bring forward new course proposals/revisions for faculty approval for IPPEs and APPEs based on ACPE's *Standards 2007*, new NABP requirements, and desired modifications.
3. Discuss and make recommendations to the Dean about the desirability/feasibility of adding a second clinical instructor award targeted toward IPPEs.
4. Develop policies and make recommendations to the faculty addressing part-time APPEs.
5. Implement electronic grading for the Grading Record and assess the success of electronic grading for the Student Performance Evaluation.
6. In conjunction with the Assessment and Curriculum Committees, better integrate experiential education with assessment and curriculum as a whole, including grading practices, web based course/instructor evaluation tools, etc.
7. In conjunction with the Student Promotion Committee, continue to develop policies regarding satisfactory academic and non-academic performance in IPPEs and APPEs that are consistent with University and School guidelines and are congruent with the didactic portion of the curriculum.
8. Continue to interface with the Student and Academic Affairs Office staff to optimize the presence of and information about clerkship sites, especially those in rural areas of the state.

9. Verify how the PEB/NAPB plans to “count” IPPE hours and establish a plan to ensure compliance with the new requirement from NAPB for 1740 hours of (advanced) pharmacy practice experiences.
10. Continue to conduct regional town hall meetings and training sessions for new and continuing clinical instructors.
11. Continue to monitor the success of the state-wide network of regional clinical coordinators.
12. Continue to develop more effective mechanisms to inform students about clerkship opportunities, especially in rural parts of the state, as well as across the US and at international sites.
13. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2010 summarizing the year’s activities of the Committee and how the activities support the School’s mission and strategic priorities. These documents will be posted, as appropriate, on the developing *SOP Committee Activities* webpage to keep the School informed.
14. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year’s Committee activities to the faculty at a Fall 2010 Faculty/Staff meeting.

For 2009-2010, the Quality Review Council of the Experiential Learning Program Committee is charged to:

1. Serve in an advisory capacity to the Assistant Dean for Experiential Education and the Experiential Learning Program Operations Subgroup. Review and make recommendations about required/desired modifications to the IPPEs and APPEs, as appropriate, based on concerns/issues that have arisen or in response to ACPE’s *Standards 2007* and new NAPB requirements.
2. Monitor the impact of the Concordia University School of Pharmacy as they continue to develop on the clinical training network for IPPEs and APPEs, as well as associated logistical concerns for our clinical instructors.
3. Assist the Assistant Dean for Experiential Education, as appropriate, with the identification and development of new clerkship sites.
4. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a detailed, written report on clerkship quality assurance activities to the Dean by June 30, 2010. These documents will be posted, as appropriate, on the developing *SOP Committee Activities* webpage to keep the School informed.
5. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year’s Committee activities to the faculty at a Fall 2010 Faculty/Staff meeting.

\*Alumni

+Student (from Student Senate nominations)