

**UW SCHOOL OF PHARMACY
HEALTH AND SAFETY COMMITTEE**

2009-2010

Paul Marker/John Kao (chair, fall/spring)
Chris Bischel
Tom O'Connor
Warren Rose
Group Safety Officers
Joni Mitchell, staff

For 2009-2010, the Health and Safety Committee is charged to:

1. In conjunction with the Building Manager:
 - A. maintain updated list of research group safety officers and communicate regularly to disseminate information or answer health and safety related questions;
 - B. ensure that incoming researchers receive proper training in laboratory safety and that complete and accurate information is available on the web;
 - C. monitor laboratory conditions and practices to ensure compliance with regulations of the University of Wisconsin and state and federal agencies. Respond, as appropriate, when concerns arise.
2. As warranted, review and bring recommendations to the faculty or the Dean concerning SOP policies involving student health and safety.
3. In conjunction with the Associate Dean for Research, respond to University or government requests for data, information, etc.
4. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2010 summarizing the year's activities of the Committee and how the activities support the School's mission and strategic priorities. These documents will be posted, as appropriate, on the developing *SOP Committee Activities* webpage to keep the School informed.
5. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year's Committee activities to the faculty at a Fall 2010 Faculty/Staff meeting.